

**EFFECTIVE**

May 1, 2012.

**Subject**

1. Estate recovery.
2. Employment and training.
3. Translator services.
4. MiBridges.
5. SSA Prisoner Match.
6. Prevention.

**1) Estate Recovery****Medicaid****BAM 120, DCH/DHS Coordination****DCH Estate Recovery Unit**

The Estate Recovery Unit, in the Third Party Liability Division of DCH, has implemented recovery policy and is releasing parameters and definitions used by the recovery unit for the program.

*Reason:* Compliance with federal law.

*Communication Plan:* What's New announcement.

**2) Employment  
and Training****FIP, CDC, MA, FAP Family, FAP Non-Family****BEM 232, Direct Support Services**

Any adult group member who has been found guilty of an Intentional Probation Violation (IPV) for any program in the last five years is not eligible for DSS assistance.

*Reason:* Compliance with state law.

Clarification within the policy of correct accounting codes for payments based on client eligibility.

*Reason:* Audit findings

**FIP**

**BEM 233A, Failure To Meet Employment And/Or Self Sufficiency-Related Requirements: FIP**

Clients must comply with triage requirements and provide good cause verification within the negative action period.

Defined the date of initial noncompliance.

*Reason:* Policy clarification.

**3) Translator Services****BAM 300, The Case Record**

The Vital Statistics Packet has been updated to add requirements for the need for translator or material to be translated, to be retained using DHS 848, Certification of Translation/Interpretation for Non-English Speaking Applicants or Recipients..

*Reason:* Department of Civil Rights complaint settlement agreement.

**4) MiBridges****BAM 110; 115; 130; 210; and 220**

BAM 110; 115; 130; 210; and 220 have been updated to incorporate MiBridges changes. Minor grammatical corrections have also been made.

*Reason:* Policy update.

**5) SSA Prisoner Match****BAM 803 & 804****All Programs**

The quarterly prisoner match between the Social Security Administration and Bridges runs for individuals 16 years and older who are pending or active. This match will be quarterly and identifies those in prison or jail.

When a match is found a task and reminder will be sent to the specialist. Specialists are expected to act on this within 12 days. If no action is taken within 10 days it will be escalated to the supervisor.

*Reason:* Bridges update.

*Communication Plan:* Desk aid for the SSA Prisoner Match.

## 6) Prevention

### **BEM 300, 301, 302, 303, 304, & 305**

Prevention policy has been moved to the Children's Protective Services manual. DHS users can view historical policy by changing the Effective Date in the Bridges policy manuals application.

*Reason:* Policy update.

**MANUAL  
MAINTENANCE  
INSTRUCTIONS****Changed Items (content changes) ...**

**BAM 110  
BAM 115  
BAM 120  
BAM 130  
BAM 210  
BAM 220  
BAM 300  
BAM 800  
BAM 804  
BEM 232  
BEM 233A**

**Changed Items (link changes only) ...**

**BAM 105**

**Deleted Items ...**

**BEM 233C  
BEM 300  
BEM 301  
BEM 302  
BEM 303  
BEM 304  
BEM 305**